

Job Description for: **Laundry Driver Supervisor (Seasonal)**

Reports to Executive Housekeeper or Assistant to the Executive Housekeeper

Employment: Full Time Seasonal

Duties and Responsibilities:

- International Drivers' Licence is necessary.
- Must be in good physical condition as carrying laundry bags and Heavy lifting is a major part of this position.
- Deliver clean linen to correct buildings and pick up dirty laundry and garbage.
- Answer incoming calls and assist housekeepers with all requests made.
- Must be willing to shovel snow when necessary
- Maintain level of stock in linen rooms.
- Understand the mountain and village layout and be able to give directions
- Understand all health and safety issues with regards to staff and self.
- Any other reasonable requests as made by a Central Reservations Manager

**Other:**

- Maintain clean and tidy appearance
- Maintain clean and tidy vehicle and prepare a daily routine inspection of the company vehicle you are driving, upon start of shift and end of shift.
- Report any and all damage or problems with vehicle immediately to Executive Housekeeper or Assistant to the Executive Housekeeper